



Insert Date

Dear Parent / Carer,

General Data Protection Regulations (GDPR) May 2018

You may be aware that from the end of May 2018, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how we can use your personal data and keep it safe, and will also strengthen your rights over your own data.

The point of this is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes at the Academy in order to ensure we remain compliant.

One of these changes is that we have updated our privacy notice for pupils and parents / carers. You can find a copy of the updated Privacy Notices on the Trust website www.victoriousacademies.org.

As part of our work to comply with the GDPR, we are also re-seeking consent for using photographs or videos of your child on our website, internal displays or other school materials. We have enclosed this form, and would appreciate it if you filled this out and returned it to the school office by *(insert date)*. The information in this form will be used throughout your child's time at the Academy. You may withdraw your consent at any time by contacting the Academy.

If you have any questions about how the GDPR affects you, or how our school is preparing, you can contact either myself or ask at the Academy office.

Please read the list on the consent form carefully and tick those to which you give your consent.

Please return the completed and signed form to the school by *(insert date)*.

Thank you for your understanding and continued co-operation.

Yours

etc



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Parental Consent Form

Child name	
Parent or legal guardian name	

I confirm that the above child is below the age of 16 years old and I am consenting on their behalf that *(insert school name)* can process personal data relating to the child for legitimate purposes.

I confirm that I am aware that I can withdraw my consent at any time by using the 'PARENTAL CONSENT WITHDRAWAL' form found on the Academy website or provided by the Academy office.

Name

Signature:

Date:



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Parental Consent Form May 2018

Pupil	
Name	
Year	
Class	

Parent / carer	
Name	
Relationship to pupil	
Address	
Phone	
Mobile	
Email	

Please indicate whether you have given your consent in each case by ticking the box on the right-hand side; and sign and date the form on the last page.

On-site activities

I give my permission for my child to:

Use the internet in line with the school's acceptable usage policy	
Take part in food preparation/cooking and tasting activities	

Please outline any food allergies/specific dietary requirements:

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.....

Victorious Academies Trust | Mossley Road | Ashton under Lyne | OL6 9RU

E-mail: info@victoriousacademies.org



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Off-site activities

I give my permission for my child to take part in:

Supervised visits/sports events to local destinations (within 3 miles) away from the school site	
Supervised one-day non-residential visits within the UK (These would still be subject to standard school letter/permission slips)	
Supervised Swimming off site	

Medical consent

I give my permission for:

My child to be given first aid by a trained member of staff during any on-site or off-site activity	
My child to receive urgent dental, medical or surgical treatment, including anaesthetics, as may be considered necessary by the medical authorities present, during any on-site or off-site activity	
My child's information to be shared with the NHS and other relevant health professionals	
Plasters to be applied to my child	
Staff to administer the medicines as specified on signed medication forms	

Please outline any medical conditions/allergies:

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Emergency release

I give my consent for my child to be released to the following person(s) in the event of emergency or illness, if I cannot be contacted:

Person 1	
Name	
Address	
Relationship to pupil	
Contact number	

Person 2	
Name	
Address	
Relationship to pupil	
Contact number	



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Use of information and image (including photographs and video recordings)

I give my permission for my child's:

Image to be used as part of school wall displays/class activities	
Image to be used for identification of pupils by staff	
Image (not named) to be used for publicity and information and on the school / Trust website	
Image to be used for publicity and information on social media sites (eg Twitter)	
Image (not named) to be used in external printed media, e.g Local newspaper, press release, Academy Prospectus, etc	
Image to be included in the School's annual formal class / whole school photographs	
Image to be included in the School's annual formal individual photographs for sale to parents taken by external companies	
Image to be used for publicity and information within school	
Named work to be displayed around the school on wall displays	
Image in video recordings to be used for educational purposes	

Communication

I give my permission for the school to contact me via:

Phone	
Email	
Text message	

The information in this form will be used throughout your child's time at school. You may withdraw your consent at any time by contacting the school.

Please sign and date the form before returning it to the School Office.

Please print name:

Signed:

Date:

Victorious Academies Trust | Mossley Road | Ashton under Lyne | OL6 9RU

E-mail: info@victoriousacademies.org



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PUPIL PREMIUM/ FSM ELIGIBILITY

Parents Guardian Forename /		Parents Guardian Surname /	
Mr/Mrs/Miss Ms			
Parents DOB		NI number	
Address:			
Email address:			
Child's Surname and First name			

Eligibility will need to be checked annually using an online Eligibility Checking Service. Please confirm that you agree that we can use the information that you provide to confirm entitlement for Pupil Premium. We will share the information provided on this form and any matters relating to funding with its partner agencies and organisations who may contact you regarding the services they offer in your area. All personal details will be held electronically and processed in accordance with the General Data Protection Regulations (GDPR) 2018.

- I agree that the Academy may check, share and retain the information provided on this form.
- I declare that the details above are true and I understand that any false or incorrect information could lead to funding being withdrawn.

Parents / Guardian Signature:		Date:	
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